CFUZ Programming Department Crew Meeting 2019

AKA: Radio 200 / All Programmer Meeting
Introductions

• in less than 10 seconds…

• What’s your name?

• What is your program / program concept?

• What is last program you heard on CFUZ?
Programming Committee

• Chair: Dave Del Rizzo

• Members: Pierre Davidson, Jim Husk

• Join us?
  • Monthly meetings
  • Writing policy / documents
  • Evaluate program applications, air checks, feedback
  • Hosting training sessions
  • Regular participation & communication

• Let us know if you are interested prog@peachcityradio.org
Speak Out!

• **Chris Maier** – Coordinator

• Profiling community groups and organizations

• Looking for 4–5 volunteers to get involved
  • Making 4–5 episodes

• Honoraria
Did you come with questions?

- What’s on your mind?
- What would you like us to cover tonight?
FM Update

• Signal chain is complete

• Test broadcast 92.9FM Dec 13 -> Jan 2 successful

• Broadcast Certificate ISSUED

• Soft launch : Feb 1

• Official launch : March 2019
Program Status

**LIVE / Weekly**
- Left Off the Dial
- Blue Café
- The Dirt
- My Morning Racket
- On Board
- Naramata Roadshow

**Prerecorded / Regular**
- Old Time Country Show
- Craft Club Radio One
- Musical Therapy
- Jazzvenue
- Friends You Haven’t Met
- Aggie’s Authors
- Wabi Women
- Doc Fever
- Changemakers w/o Borders

**Syndicated**
- Alternative Radio
- Broadcasting Canada
- CanQueer
- City Slang
- Democracy Now!
- Terra Informa
- WINGS
- Canadaland
- Canoe Sessions

~ 14 original hours per week
We expect this to increase dramatically in the near future

Radio 200
January 22, 2019
Program Status

Coming soon...

Crooked Needle
Blues Canada
Panther Radio
Bedtime Stories
Sound Explorer
Decomposed
A Progressive Life/Une Vie Progressive

Hiatus

CBGB
A World of Chant
Sounds from the Tenacious Hi-Fi
EDM

January 22, 2019
CURRENT CFUZ ORIGINAL PROGRAMS

A great place to start!
Collaborative Programs

- **Art Matters**
  - Arts related program

- **Caught in the Act**
  - Live music

- **Fresh Local Producers**
  - Documentaries, interviews, profiles...

- **Peach City Speakers**
  - Public lectures
The CFUZ Studio

- Equipment is *stable*
  - New turntable coming soon...

- Migration from *Piezo* to *B.U.T.T.*
  - Broadcast Using This Tool (B.U.T.T.) for the foreseeable future
  - Both for recording and live broadcast/streaming

- Still working on library playout software

- *Quick reference guide* in studio

- Fan
Training

“You don’t **learn** to walk by following rules. You **learn** by doing… and by falling over.”

- Sir Richard Branson
Training

• 200: Programming Department Crew Meeting
• 201: The CRTC & You
• 202: CFUZ Studio Orientation
• 203: Advanced Studio Topics
• 204: Airtime Operator Training
• 205: CFUZ Technobabble
• 206: Making Podcasts
Training

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Radio 201/202

• The CRTC & You/CFUZ Studio Orientation

• Care to brush up?

• Next session: Saturday Feb 2, 1300h

• Register via email to:

  prog@peachcityradio.org
Training

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- 203: Advanced Studio Topics
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- 206: Making Podcasts
Radio 203

- **Advanced Studio Topics**
  - More than just extended practise sessions
  - Specifically directed for special cases
    - Telephone system
    - Turntables
    - Station music library
    - Activating your LIVE program
    - Downloading recorded content
  - Scheduled with a *mentor*

- Training dates: *As required*
Training

- 200: Programming Department Crew Meeting
- 201: The CRTC & You
- 202: CFUZ Studio Orientation
- 203: Advanced Studio Topics
- 204: *Airtime Operator Training*
- 205: CFUZ Technobabble
- 206: Making Podcasts
Automation (Airtime)

- Migrating to **Libretime** (very similar)

- **Libretime** will handle all automation, will work the same as **Airtime** does now

- Programmers will be required to learn this system & take over responsibility of inserting their own programs
  - Training, mentoring & help is available
  - This is *not* a difficult task
Radio 204

• **Airtime/Libretime Operations Training**
  • CFUZ Station Automation Software
  • Every programmer should learn *basic operations*
    • Become responsible for your time slot
    • Be a part of the *team*
  • How to upload
  • How to schedule
  • Take on a daytime music block or two
  • *Not* as intimidating or difficult as it may seem

• Training dates: *TBD*
Training

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Apple

• Windows users unite!

• “It’s easy”

• Let us show you how...
Meta Data

• Meta Data
  • What is metadata?
  • Why is it important?
  • What needs to be tagged
  • Tools
  • Guidelines
Skedda

- cfuz.skedda.com is working
- Please keep using it - the studio will only become busier as time goes forward
Communication

• As our crew grows, better ways of communicating are going to be essential

• Slack (slack.com)
  • Multi-platform application fostering simple and effective communication amongst subscribers
    • Use on your desktop / laptop / smart phone / tablet
    • Works like a forum - only react/respond if you want to
    • Set notifications at whatever level you prefer
  • Opening up this forum will take some pressure off the Programming Committee
  • Future inquiries to prog@peachcityradio.org will be phased out/referred to slack
  • You will all be invited via email and are encouraged to give it a try
Logging

• Custom software is coming...

• In the **meantime**
  • Google spreadsheet must be filled in for each program
  • Add on to the end

• Training
Calendars

• Keep up to date with what’s happening
• Don’t rely on the website front page
• Maybe you don’t have social media
  • Subscribe to our calendars
  • Access from any of your devices/computers
Radio 205

• **CFUZ Technobabble**
  • Frank *discussions* and thorough *explanations* describing our tech
  • Walking through *examples*
  • Helping to make you comfortable with the tools that make all of our jobs *easier*

• Training dates:

  **Saturday January 26, 1200h**

  **Sunday February 3, 1200h**

  **Saturday February 9, 1300h**
Syndication

• Updated *Programming Policy* to incorporate syndication guidelines

• **Syndication:** playing your CFUZ program at other stations

• New policy for programs made *using CFUZ resources*:
  • Inform Programming Committee
  • No syndication to commercial stations/entities
  • No syndication to stations within 100km
Promotions

- Promotion guidelines have been circulated
- All programmers asked to contribute
- Make **PROMOS, INTROS, COMING UP NEXT** statements
- Submit via the **studio0** computer
Volunteering

- All programmers asked to pitch in beyond simply making your programs
  - Examples of tasks:
    - Transcribing logs
    - Clean/tidy up studio, office, washroom
    - Volunteering at CFUZ events
  - Be pro-active

- 1 hour per month required by all programmers
RadioActive Awards

• NCRA Awards deadline: March 8

• RadioActive Awards deadline: March 1

• Eligibility: Broadcast in 2018

• 5-10 minutes of audio, online submission
What did we miss?
“To achieve great things, two things are needed; a plan, and not quite enough time.”

—Leonard Bernstein
We did it.