Peach City Community Radio Society
2018 Annual General Meeting Minutes

Thursday 8 November, 2018  6:30pm

Penticton Senior’s Drop-In Centre
2965 South Main St, Penticton BC

1. Call to Order at 6:31

2. Determination of Quorum: Quorum was confirmed with the attendance of 22 members. A simple majority is 12 and 2/3 majority (if needed) is 16.

3. Adoption of Rules of Order: President Jackie Del Rizzo explained that the meeting would follow Roberts Rules of Order, and stated that because it is a smaller group in attendance, a more casual approach could be taken. Members can just raise their hand if they have a question.

4. Call for New Business
   Addition of item 7 b. ii. 2018-2019 Budget

5. Approval of 2018 AGM Agenda
   Motion to approve the agenda for the AGM: Ian Mackinder. Seconder: Andrew Drouin. Motion carried.

6. Approval of 2017 AGM Minutes - November 9, 2017
   Motion to approve the minutes from AGM dated November 9, 2017: Ian Mackinder. Seconder: Dave Del Rizzo. Motion carried.

   Action item: Update 2017 AGM Minutes to change heading from ‘Agenda’ to ‘Minutes’.

7. Reports
   a. President - Jackie introduced the current board of directors. She played a montage of various radio highlights from the year. Since last year’s AGM there have been several new members that have joined and are now producing shows. There is always a need for more people to join and help out. Since last the AGM the station has the capacity to broadcast live to the stream. There are a numbers of show that do this on a weekly basis.

   CFUZ produced the Listen Up! Speaker Series thanks to a grant from the Community Radio Fund of Canada (CRFC). The Listen Up! series featured 7 speakers. Each session included a public event and a workshop for members. The society has again been successful in obtaining a CRFC grant to fund Speak Out – a collaborative spoken word show, which will start in the New Year.
The society hosted several events over the year including the annual Radio Active Awards and several live music events. Volunteers also manned the admission table the Okanagan Makers Fair in return for a donation from the organizer.

Purchase of new equipment was made during the year. This new equipment moves the station closer to our goal of FM broadcasting. CFUZ received some generous support from community partners over the year including BPWood Ltd. who paid for surveying and engineering costs for the tower installation.

Jackie thanked the committees. As a 100% volunteer station the committee chairs and board executive make up the station management team. Nils, Craig, Dave, Ian, Pierre, Jackie and Claire make up this management. Jackie gave a special thanks to Dave for all his tireless work over the year.

Over the year 38 e-Cast newsletters were sent to the 315 subscribers. There was also numerous media releases and social media posts made by the station. 18 members took Radio 101 sessions over the year. 9 members took the next higher-level training sessions.

b. Treasurer - Jackie presented both the prepared 2017/18 financial statement, as well as the 2018/19 budget.

i. 2017-2018 Financial Statement - for membership approval
   Motion to approve financial statements as presented: Michael Adams. Seconder: Ian Mackinder. Motion carried.

ii 2018-12019 Budget
   Motion to approve budget as presented: Dave Del Rizzo. Seconder: Nils Finnsson. Motion carried.

c. Membership -
   Jackie provided an update on membership. As of the time of the meeting there were between 70 and 80 members in good standing. She also discussed the benefits of membership including free admission to Vinyl Fest, discounts via the Friends Program and at the pop vinyl shop.

d. Sponsorship
   Claire provided an update on the sponsorship program. She thanked supporters who have helped with the tower installation through in kind donations, reduced rates and donated labour. There will be a gradual launch of the sponsorship program. The committee is looking for volunteers interested in engaging with business and community groups.

e. Grants
   Claire provided a wrap up of the Listen Up! Speaker Series which was very successful and featured 7 separate events. Claire thanked Leah Cook who was the coordinator for Listen Up!

Claire provided detail of this year’s grant, the Speak Out collaborative show. This new collaborative show will help kick start the development of more spoken word
content for the station. Claire introduced the coordinator for the Speak Out series, Chris Maier. Claire thanked all those who applied for the coordinator position. Tied in with the grant is a training program the will help train potentially 4 or 5 volunteer hosts. Under the grant 25 hours of content must be produced. There will honorarium for the hosts and the trainers.

f. Production
Claire provided an overview of the production committee that she co-chairs with Craig Henderson. The committee is responsible for the creation of the station IDs, promotional and sponsorship spots. She asked for volunteers to help create the spots.

g. Programming
Dave provided an overview of the programming committee and the year’s highlights. A big thank you to committee members, programmers and the Airtime Operators. The station started broadcasting live to stream on January 1, 2018. Since that time many other shows also started broadcasting live including The Dirt, Blue Café, My Morning Racket and Left Off the Dial. Dave spoke of the other shows that were regularly produced over the year. He talked about collaborative shows that will be started soon, Caught In the Act, Peach City Speakers and Fresh Local Producers. The committee plans on launching an upgraded version of Airtime in the near future. The committee has lost a few members this year and is looking for some new members.

h. Technical
Nils provided the technical committee report. There was a recent update the networking system. A ventilation system was added in the studio. The donation of an uninterrupted power supply from PACE with replacement batteries was installed by Chris. The file server was updated and a monitoring system was added to the studio equipment. The committee also built a backup server that will back up our file server. The back up server will be moved offsite eventually. An emergency broadcast system was build by Dave from plans from other community stations. This has saved the station a large amount of money. The antenna and mast has been installed on the roof. The cabling has been installed from the roof. The transmitter has been installed and we are waiting for final ISED approval after public consultation. Hoping to have our broadcasting certificate by the end of December. Last year the board had approved $20,000 for equipment to be purchased to get the station broadcasting. Through the efforts of the tech committee they have come in well under budget.

8. New Business
   a. Call for interest
      There was a call from the Music and the Support committees for volunteers to join their crews.

   a. Review of Election Procedures
      Jackie reviewed the election procedures and the updated election policy. The update reduces the number of elected board positions from 9 to 7. The current President (Jackie Del Rizzo), Vice-President (Claire Thompson) and Members at
Large (Don Ludington and Andrew Drouin) were retired from the Board at the end of their terms. Member Ian Mackinder presided over the elections for these positions. Nominations for the board were submitted in advance of the meeting to Ian Mackinder. However nominations for the floor would be accepted if ratified by 2/3 majority at the AGM. In the event of an election each nominee was invited to address the assembled members to speak briefly about why they were seeking to become a member of the Board of Directors.

**Motion to approve the revised election policy:** Cam Baughen.
**Seconder:** Nils Finnsson. **Motion carried.**

b. **Election of President (2 year term)**
   A nomination was received prior to the AGM for Jackie Del Rizzo. No other nominations were received.
   **Jackie Del Rizzo elected President by acclamation.**

c. **Election of Vice President (2 year term)**
   A nomination was received prior to the AGM for Claire Thompson. No other nominations were received.
   **Claire Thompson elected Vice-President by acclamation.**

d. **Election of Director at Large (2 year term)**
   Nominations were received prior to the AGM for Don Ludington and for Craig Henderson. No other nominations were received.
   **Craig Henderson elected Director-at-Large by member vote.**

**Motion to destroy all ballots cast during election:** Dave Del Rizzo.
**Seconder:** Sue Mackinder. **Motion carried.**

e. **Election of vacated positions (if any)**
   None

10. **Announcements**
    Jackie thanked the out going board members for their work for the year. A post AGM get together will be held at the Copper Mug.

11. **Adjournment at 8:04 pm**
    **Motion to adjourn meeting:** Dave Del Rizzo. **Seconded:** Nils Finnsson. **Motion carried.**