

CFUZ - Peach City Radio

121-1475 Fairview Rd.
Penticton, BC V2A 7W5
(236) 422-0929

Programmer

Volunteer job title	Programmer
Department	Programming
Reports to	Program Chair

Overview

Programmers are volunteers who produce original programming to broadcast on the CFUZ airwaves. The “flavour” of our programming reflects our mandate as a community radio station: representing voices not heard elsewhere on the dial. Is jazz on the radio elsewhere in Penticton? What about Penticton news, Swedish death metal, book clubs? Each of our programmers brings a niche interest to the table. Their job is to use our airwaves as a medium to explore these interests through ideas/music/news/culture/more that our listeners might not have recognized they were interested in before being exposed to them under the CFUZ banner. All of our programming is made with our listeners in mind: they are the whole wide world, and more importantly, the community that surrounds us.

Duties and responsibilities

- Producing programming to be broadcast on CFUZ, such as on-air programs, documentaries, and segments of interest such as newscasts and interviews
- Successfully completing a series of trainings to learn how to make great radio:
 - Attend a two-hour workshop that covers on-air rules and studio equipment use (more advanced trainings are also available)
 - Sign the Programming Code of Conduct
 - Read Programming Policy & Programmer’s Handbook
 - Participate in a live-to-air radio training program (number of sessions at the discretion of the Program Chair)
- Submitting a program application to the committee for their consideration (if one wants to have their own program, once they have completed the requisite trainings - there may be other options like contributing to an existing collective show)
- If a program is not live, uploading it to the CFUZ website repository, with enough time for the software to process the file before it is scheduled to go on air (we ask that programmers do this at least a day in advance)
- In very special circumstances where you are unable to make a commitment, letting the Program Chair know as soon as you possibly can, so that they can schedule replacement programming to fill the timeslot
- Completing program logs as required by our CRTC license

What we're looking for

- Personal passion or interest and a desire to transform it into great radio
- Openness to learning about what CFUZ is trying to do with inclusivity and representation, increasing the diversity of our airwaves, and serving our community
- Lots of time and attention

What's in it for you

Making radio on CFUZ is an opportunity to connect with our listeners around the world, and more importantly, in our local community. It's a chance to join with others in our town, host programs around particular issues that matter to Pentictonites, invite inspiring local guests to play on the air, play music that you can't currently hear anywhere else in Penticton, and more.

Training and resources provided

- Mandatory workshops about on-air rules (Radio 201) and studio equipment use (Radio 202)
- Optional advanced workshops about podcasting/documentary-making (Radio 203) and operating our Airtime software (Radio 204).
- A special live-to-air radio training program to practice speaking on the radio, using the CFUZ studio equipment, creating "community radio" style content, etc.
- Programmer's Handbook, Programming Policy, Code of Conduct available at <http://www.peachcityradio.org/resources/prog/>

Hours and working conditions

Variable, depending on program type. For a live program, you can usually expect to commit 2-3x the length of the actual program to research and preparation, creating a run sheet, scheduling and recording interviews and other pre-recorded segments, etc. Pre-recorded programming such a documentary will take considerably longer.

Responsible for supervising

Not applicable

Approved by:	<i>Signature of the person with the authority to approve the job description</i>
Date approved:	<i>Date upon which the job description was approved</i>
Reviewed:	<i>Date when the job description was last reviewed</i>